

# Rules and Regulations

## Sirsi Marina

### 122 Crescent Road, Newport 2101

All occupiers and users (**Users**) of Sirsi Marina must comply with the following Rules and Regulations applying to the use of Sirsi Marina, which may be changed from time to time:

- All Users must comply with and not cause a breach of Work Health and Safety laws and regulations, Work cover laws and regulation, environmental and other legal requirements and regulations, including all future amendments.
- There must be strictly no alcohol or illicit drugs on Sirsi Marina at any time. Any worker affected by alcohol and / or drugs must not be allowed to work on Sirsi Marina.
- No paint spraying or pressure washing may be carried out in open areas at any time except for antifouling which is to be done behind appropriate purpose made screens.
- No pressure washing of the boats may be done over the boat lift pit. Any pressure washing may only be done over dedicated areas.
- No boat washing may be done or allowed to flow over the edge of the hardstand.
- No airborne substances of any kind may be allowed to contaminate Sirsi Marina's berth holders, neighbours or any area outside of the hardstand.
- Any damage or cleaning required to be carried out as a result of a User's actions or use of Sirsi Marina must be paid for or repaired by the applicable User to a professional standard.
- All work areas must be screened to reduce airborne contamination.
- Any hardstand or workshop area used by a User must be kept in a clean and safe condition at all times by the relevant User.
- Protective equipment must be worn during relevant work at all times and appropriate standards must be adhered to.
- Air compressors and other noisy apparatus must be turned off out of standard business hours.
- Only qualified and competent personnel are permitted to carry out any work at Sirsi Marina at any time.
- Electrical only P.A.T. (tested) equipment to be used at the Sirsi Marina.
- Any air or water pressure hoses must be used and maintained safely.
- Any mobile machines must be maintained to all safe and appropriate industry standards, including but not limited to steering, brakes and hazard lights and standard insurance(s) must be maintained.
- All contractors must sign in and out with the Sirsi Marina Manager and must produce all relevant insurance details on request.

- Method statements and intentions of work must be reported to Sirsi Marina office, and provided to the Sirsi Marina Manager on request.
- No burning, cutting, grinding or the use of any chemicals may be carried out unless approved by the Sirsi Marina Manager.
- Only authorised personnel are allowed on site at any time.
- All work must be carried out safely and Users must communicate with the Sirsi Marina Manager for safe planning of all work.
- No HAZCHEM may be on the site unless stored in a bunded area and then only in minimum amounts required.
- Cutting and burning equipment must be stored out of any boatshed.
- All Users carrying out hot works must have the appropriate fire extinguisher(s) and safety equipment within easy reach.
- All Users must ensure that all oils, grease and maintenance equipment are kept separated from oxygen cutting equipment.
- Personnel must be regularly educated in relation to safety issues involving the use of gases i.e. oxygen, helium, acetylene.
- Diving under boats in the boat lift and berth areas may only be done in a safe way with a second diver at the surface and the use of appropriate diving equipment. Safety is not to be taken lightly.
- Batteries stored on site must be kept to a minimum.
- Waste including paper, paint, chemicals, hazardous materials and oils must be disposed of in a professional manner and appropriate records maintained and available for inspection by the Sirsi Marina Manager on request.
- Accident records must be updated and available for inspection by the Sirsi Marina Manager at all work times.
- Work hours are 0700-1800 weekdays, 0700-1300 on Saturdays unless otherwise arranged with the Marina Manager.
- Users must not cause noise beyond 69db at the fences at the weekends or public holidays.
- Consideration must be given for neighbours and berth holders at all times.
- Parking is restricted to the main carpark and Users must not park elsewhere on the Sirsi Marina site.
- The upper toilet suite on Sirsi Marina is only to be used by berth and mooring holders and visitors.
- Laundry room and facilities on Sirsi Marina are for the use of berth holders and visitors only.
- Harnesses must be used by staff when working at heights and where no appropriate hand railing exists on the relevant craft.

- No mast height may come any closer than 6m from the high voltage wires above the southern section of the yard.
- Vessels entering or exiting the lift platform or ramp on the marina must be handled with great care to avoid damage to surrounding vessels. At times in high cross winds this may mean the manoeuvre cannot and must not be attempted. Damage to any vessel will be rectified at the cost of the appropriate User.