



POLLUTION INCIDENT RESPONSE MANAGEMENT PLAN

SIRSI MARINA

122 CRESCENT ROAD

NEWPORT NSW 2106

T: 02 9997 1411

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Pollution Incident Response Management Plan

Purpose/Aim of Emergency Plan

The purpose of this Pollution Incident Response Management Plan (PIRMP) is so, in the case of a potential pollution incident Sirsi Marina meets the requirements of the Protection of the Environment Operations Act (POEO Act 1997)

The Emergency Plan is prepared in accordance with:

- Good risk management practice
- Relevant regulatory requirements of Workplace Health and Safety Legislation
- Relevant regulatory requirements of Environmental Protection Legislation.

Objectives

The desired outcomes of the Emergency Plan are -

1. Control or limit any effect that an emergency or potential emergency may have on or off site
2. Control and limit any environmental effect that an emergency or potential emergency may have on site
3. Facilitate emergency response and to provide such assistance on the site as is appropriate to the situation
4. Ensure that all vital information is communicated to relevant and external agencies and surrounding businesses/residences as soon as possible
5. Facilitate the reorganization and recovery operations so that normal operations can be resumed
6. Provide relevant emergency training so that a high level of emergency preparedness can be continually maintained.
7. Provide a basis for the revision of emergency procedures.

1. Process

In the event of a pollution incident:

Step 1: Emergency Response: Notify surrounding personnel and ensure their safety

Step 2: Emergency Response: Contain incident where possible and remove source

Step 3: Secure the area and notify emergency controller

Step 4: Emergency Response Controller and Marina Management to complete sections R2.1 & R2.2 in the notification of environmental harm section R2 of EPA license NO.20784

WHAT IS AN EMERGENCY

An emergency is any event that arises internally or from external sources which may adversely affect the safety of persons on or around the site or adversely affect the environment and requires immediate response by the occupants.

The following this we have a pollution incident means a incident or set of circumstances during or as a consequence of which there is or is likely to be a leak, spill or other escape or deposit of a substance, as a result of which pollution has occurred, is occurring or is likely to occur. It includes an incident or set of circumstances in which a substance has been placed or disposed of on premises, but it does not include an incident or set of circumstances involving only the emission of any noise

2. Description and Probability of Hazards

Potential Pollution incidents identified and the levels are listed Below:

Air Pollution: Significant dust or smoke/fumes being released into the atmosphere

Water Pollution: Major Fuel, oil, debris and paint being released into the surrounding waterway

Noise Pollution: Intrusive noise from operations on the yard

LEVEL 1 (LOW)

Event that results in minor injuries with low risk of continuing. Minor loss of integrity of access or assets. Use of minimal emergency management. Local or no evacuation. No residual threat of contamination of the environment.

LEVEL 2 (MEDIUM)

Event that results in injury with possible injuries to others. Actual or probably severe loss or use of major assets. Incident requires deployment of significant site resources and possible external resources. Area evacuation with possible site evacuation. Actual or potential contamination of the environment

LEVEL 3 (MAJOR)

Event that results in serious injuries requiring hospital admission or death. High change of continuing risk. Major actual loss of assets. Deployment of all resources including external. Site evacuation. Contamination of the environment.

3. Pre-emptive Actions to Be Taken

All runoff on the hard stand and surrounding area is directed into a drainage system designed to catch debris and separate the oil, the drains and oil separation system are checked and serviced on a monthly basis.

Containment curtains are assembled on every vessel before work that could give off potential air pollutants commences as per the EPA license NO.20784 which is available at the marina office.

4. Inventory of Pollutants

Pollutants such a “Dangerous Chemicals” are stored in a Certified fire proof container away for any potential ignition source, these include hydrochloric acid and chlorine. Other pollutants include antifoul and epoxy primers. All current MSDS (Material Safety Data Sheet) are available and listed at the marina office as well as near the evacuation Diagram at the entrance to the yard.

5. Safety Equipment

Containment Materials, spills kits and fire equipment are located in various specified points around the site. Fire, first aid and emergency training are completed by staff annually. There is screening deployed around vessels to stop air pollutants as well as high fenced screening on the fence line to assist in dust control. **(See Page 10)**

6. Contact Details

- Onsite Personnel Responsible

The following table outlines the personnel responsible for the site

Title	Name	Contact Number
General Manager	Richard O'Connor	0411 765 724
Marina Manager	Mike Burke	0436 387 668
Marina Co-Ordinator	Julian Hannan	0418 147 104

The site is manned from 8.00am to 4.30pm Daily (except weekends & public holidays)

Out of hours contact is Mike Burke.

7. Notification of External Parties

The following table outlines the contact details and correct sequence for notification in the event of a notifiable pollution incident. The Incident Controller will notify Management of the event who will carry out the notifications required by the table below.

Name	Number
Police – Fire - Ambulance	000
Environmental Protection Authority	131 555
NSW Fire and Rescue	02 9265 2999
Water Police NSW	02 9320 7499
NSW Roads and Maritime	131 236
Pittwater Council	02 9970 1111
Work Cover	13 10 50

8. Communicating Tenants, Neighbours and Local Community

The marina has signage at the main entrance as well as banners on the water front which indicate a contact number. There is also a complaints line advertised on the marina notice board next to the main office.

Where there is a Level 2 or greater event occurring we will commence door knocking tenants and neighboring properties to advise of the incident.

9. Minimizing Harm to Persons on The Premises

The emergency response plan must be followed to help minimize potential harm to any personnel on site.

Section 2: Maps & Plans



WHOLE OF SITE PLAN

Evacuation Diagram

PLAN OF SAFETY EQUIPMENT



Legend

- CO2 Extinguisher
- DGP Extinguisher
- Fire Hydrant
- Fire Indicator Panel
- Fire Blanket
- Fire Hose Reel
- First Aid Equipment
- Automated External Defibrillator
- Emergency Eyewash
- Spill Kit
- Emergency Oil Spill Kit
- Emergency EXIT
- EXIT Route

IN CASE OF FIRE

- R** Remove people from immediate danger
- A** Alert others & raise the alarm
Contact emergency services 000
- C** Confine fire & smoke
Where practical, close doors and windows behind you.
- E** Evacuate the building
Proceed to the nominated assembly area & remain here until instructed.

Afterhours Emergency Contact: 0418 147 104



Sirsi Marina
122 Crescent Road
Newport NSW



Prepared by Safety Corp Pty Ltd
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This Evacuation diagram has been issued in compliance with Australian Standard 3745:2010. An annual review of this diagram must be documented to maintain validity.

ISSUED: September 2016. VALIDITY: September 2020

Section 3: Emergency Contacts

ENVIRONMENTAL INCIDENT NOTIFICATION CONTACT LIST

**EMERGENCY SERVICES FIRE, AMBULANCE,
POLICE 000**

ENVIRONMENTAL PROTECTION AUTHORITY	131 555
NSW FIRE AND RESCUE	02 9265 2999
WATER POLICE NSW	02 9320 7499
NSW ROADS AND MARITIME	131 236
PITTWATER COUNCIL	02 9970 1111
WORK COVER	13 10 50
RICHARD O'CONNOR	0411 765 724
MIKE BURKE	0436 387 668
JULIAN HANNAN	0418 147 104